

**New York State Department of State  
Office of Planning & Development  
Geographic Information Gateway Privacy Statement**

**Information New York State Department of State Office of Planning and Development (DOS) collects from users of the website portal**

DOS collects name, title, organization and email addresses and any other personal information provided to us via the feedback content box (collectively referred to hereinafter as “information”) from users of this website for the primary purpose of responding to feedback on the Geographic Information Gateway (Gateway). DOS also collects domain names, aggregate information on what pages users access, and information volunteered by the user (such as survey information, e-mail and other addresses). DOS collects information from site users at several different points/pages on this website.

DOS uses the information collected from the user for the purposes of communicating with the user. The user data will not be published, sold, traded, or rented. The information we collect is used to improve web site content, notify visitors of updates to the web site, and alert users about issues and opportunities. Collected information is not shared with other organizations for commercial purposes. All personal information is stored on a secure server with password protection.

**How we use that information**

User Data may be used for these kinds of purposes:

- Improve the Gateway
- Notify users of updates to the Gateway
- Record keeping and internal analysis, such as research and analytics

DOS does not publish, sell, trade, or rent user data. Comments that are provided by users of the Gateway may be publicly published and used in promotional materials and may include the user’s name.

**Security**

DOS is committed to protecting Gateway user information from unauthorized access, alteration, disclosure, or destruction. Among other things, we undertake a range of security practices, including measures to help secure web access to sensitive data and undertake efforts to address security vulnerabilities for various tools and databases.

**Data Retention**

DOS retains Gateway user-related information only as long as is needed to fulfill the purposes described in this statement.

**Links**

DOS provides links to other web sites. DOS is not responsible for the privacy practices of such other sites. Gateway website users are encouraged to be aware when they leave <http://opdgig.dos.ny.gov> and to read the privacy statements of each and every web site that collects personally identifiable information. This privacy statement applies solely to information collected by <http://opdgig.dos.ny.gov>

**Changes to this policy**

DOS reserves the right, and has sole discretion, without any obligation, to modify or correct any errors or omissions in any portion of this web site. If DOS information practices change at any time in the future, changes to the policy will be posted to the web site to provide notification of said changes. Please check the Gateway periodically to ensure you aware of the latest policies regarding how DOS uses your information.

## **Contact Us**

For questions regarding:

- this policy statement,
- practices of this site,
- concerns about the web site's current adherence to the stated information policy,
- review of, or request changes to, your contact information,

Please contact us at the address below.

NYS Department of State  
Office of Planning & Development  
99 Washington Ave.  
Albany, NY 12231-0001  
(518) 474 - 6000